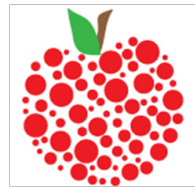
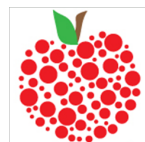


First Presbyterian Preschool



September 2022



On behalf of our staff, I would like to welcome you to our Preschool. We are looking forward to an exciting school year that will begin on September 6th for T-Th classes, and September 7th for MWF classes.

Listed on the right is confirmation of your child's class and fall schedule.

Enclosed with this newsletter you will also find a calendar for the 2022-2023 school year, and a list of Earthquake Items and Consumables required for your child's classroom.

Our preschool works very hard to make sure your child's school experience is the best it can be. If you ever have any questions or concerns, please call me. I am looking forward to working with you and your children!

Sincerely,

Misty Wren
Director



Fall 2022 Confirmation

Child's Name: _____

Teacher's Name: _____

Days: M-W-F T-Th Room# _____

Class Time: 9:00-11:30 12:30-3:00

Discounted Monthly Tuition Rate:

\$191.00 \$223.00 \$414.00

(on or before the 7th)

Standard Monthly Tuition Rate:

\$211.00 \$243.00 \$454.00

(after the 7th)

REMINDER - Due by August 5th:

* **September's Tuition** - payments can be made with cash or check. If paying with cash, please have exact change.

AND

* **Earthquake Items and Consumables** (see insert for your classroom's items).

September

Scripture Verse:

"God saw all that He had made, and it was very good."

Genesis 1:31



Important Notice

Due to allergies, some children need to have medication on campus (i.e. Epi-Pen, Benadryl, or inhaler). If that is the case for your child, please be sure to turn in the medication, with the corresponding paperwork filled out by your child's pediatrician no later than **AUGUST**.

Physical Forms & Immunizations

Our state licensing agency **requires** your child to have a physical and an immunization record on file at preschool. Please be sure to turn in your child's physical form and immunizations in **AUGUST**. Without these on file, your child will not be able to start in September. Per California's vaccination law, Personal Belief Waivers are NOT ACCEPTED, only MEDICAL EXEMPTIONS are allowed. We have indicated the status of your child's records. We have enclosed a physical form for you if you need it.

Thank you for your help!

We do / do not have your child's PHYSICAL on file.

We do / do not have your child's IMMUNIZATION record on file.

We do / do not have your child's wallet-size PICTURE.

Signing Children in and Out

It is a requirement from our state licensing agency that each child is signed in and out daily by an adult. Children need to be brought directly to their classrooms to be signed in for the day. Along with a **full signature**, the state requires that this adult also **print his/her name**, and write in the **TIME**. The state views this time as a transfer of responsibility from parent to school and from school to parent. Please remember that a child will only be signed out and released to persons who have been authorized to do so in the child's school records. Authorized persons **must** be able to show identification before the child will be released. Please understand that during the first weeks of a new school year, there are many new adult faces for our preschool teachers to get to know, so **every** adult should have their identification ready to show when picking up a child. **NOTE:** Once you have picked up your child, be sure to hold on to his/her hand (siblings also). The gate gets very busy and we do not want children running into the parking lot by themselves.



Snack Menu

Our state licensing agency requires that our preschool post a written snack menu in the classrooms at least one week in advance. To comply with this requirement, each month the school will post a snack menu in each classroom. In an effort to keep our tuition low, we ask parents to sign up on the posted snack menu once a month.

We provide milk, or water if necessary, to be served with the snack every day. To keep our snacks safe for all the children to eat, and easy for the parents to bring, all the snack items are approved by our Preschool Board. We appreciate our parents' help in providing snacks, and the children enjoy sharing what they have brought for their classmates. Please bring your snack to your child's teacher

on the day for which you have signed up.

Special Days: We will vary our regular snack menu to make celebrations like Christmas, Valentine's Day, etc., extra special. Sign-up sheets for these special days will be provided in the classrooms. We appreciate all your help!



Nut Free School

Our school has students who are deathly allergic to nuts and nut products. Their allergy is so severe that it is expected that they would go into immediate life-threatening shock if they have any contact with these items. Our staff have been trained specifically on how to provide immediate life-saving first aid if this were to happen. For the protection of all our children while on campus, our facility is **Nut Free**. No nut products are to be brought for snack or lunch time to our school. **Teachers will NOT be able to serve nut products in their classrooms. Nor will they be able to serve items that have been processed in a facility that also processes nut products.** Thank you for your understanding. *The safety and welfare of all the children in our care is always our first priority.*

Birthday Celebrations

Each month we will have a designated "Birthday Celebration" day for all the children in each class who share a birthday that month. Each class will have a sign-up sheet for parents who would like to contribute to that month's celebration. We will sing the *Happy Birthday* song to the children and they will receive a birthday crown. Please do not send cupcakes, cakes, donuts or any other food items, or goody bags to school for individual birthday celebrations. Throughout the school year we will be limiting our classes to this once-a-month celebration for all the children. We know how much they enjoy this special time, celebrating their birthdays with their classmates!

August Birthday Celebrations:
Thurs. & Fri., September 22 & 23

September Birthday Celebrations:
Mon. & Tues., September 26 & 27





Getting Ready for School



Children have a remarkable ability to adjust to new things. But sometimes new schedules, new teachers, and new friends can be overwhelming for young children and parents alike. Our staff is very experienced and prepared to help your child adjust as quickly and easily as possible for a wonderful new school year. There are some things you can do at home before school starts to help your child adjust to all these changes.

1. Talk about school with your child. Show your enthusiasm for his/her new school. Discuss the teachers, new friends, and fun activities in which your child will be able to participate.
2. Remember that your child must be **completely potty trained**. Pull-ups are not allowed on campus.
3. Make sure your child's schedule fits your child. Will your child be able to be up and

ready for school by 9 AM? If your child is enrolled in our afternoon program, will he/she be able to get through the afternoon without a nap? It is important that the children are getting enough rest every day.

4. Discuss the fact that you will be leaving for a short time, but you will return to pick him/her up. Separation anxiety can be very upsetting to both children and parents alike. Our staff is prepared and equipped to help the children with any anxiety they may feel when their parents leave. We work hard at comforting and distracting them with all the exciting things we have planned at preschool. ***It is very important that parents make a quick exit from the classroom if their child is having a difficult time saying goodbye.*** Our experience has shown that anxious children will not begin to participate with the class until their parents

have left. Very often the upset child will calm down and begin having fun just minutes after his/her parent has left.

5. **Remember your responsibility to bring your child to school on time and pick him/her up promptly.** The school gate will open at 9 AM or 12:30 PM. This is the time to walk the children to their classrooms and sign them in. The school day ends at 11:30 AM or 3:00 PM. ***It is very disruptive to the class when children routinely arrive late. It can also be upsetting to a child to be picked up late.*** Any children who are not picked up by **11:35 or 3:05** will be taken to the office to wait for their parents.

Parents will be charged \$1.00 per minute past 11:30 or 3:00

****Special Note****

Please be sure to LABEL your children's jackets, backpacks, lunch pails, etc. to avoid confusion or the items being lost.

Meet Our Teachers



Room 103: Mrs. Assal
Rm. 104: Mrs. Nessel
Room 105: Mrs. Merrill
Room 106: Mrs. Corral
Room 107: Mrs. Knight
Room 108: Miss Meganne
Room 109: Mrs. Struempf
Room 110: Mrs. Robertson

Back to School

Meetings: Adults Only

You will get an opportunity to meet with your child's teacher at our Back to School meetings during the week of **September 12th (exact days and times TBD)**. These meetings are for **ADULTS ONLY**. Your teacher will discuss your child's daily schedule, curriculum, special events, school policies, etc. This is also a good time to ask any questions you may have. If at any time you wish to have a conversation with your teacher regarding your child specifically, please call the Preschool Office to arrange a private conference.

Communication between home and school is very important to provide the best care for your children. Please understand that these important conversations need to take place privately when the teacher is **not** attending to her class of children. Thank you!



"Train up a child in the way he should go, and when he is old he will not depart from it." Proverbs 22:6

Tuition Payments



September's tuition is due by August 5th and is non-refundable.

Tuition payments are due at the beginning of each month for the **following** month. The payment in August covers September's tuition. The payment you will make in September will cover October's tuition, and so on. Payments received **on or before the 7th** will receive a *Discounted Tuition Rate*. Any tuition payments received **after** the 7th will be the *Standard Tuition Rate*.

If the 7th falls on a weekend or holiday, tuition needs to be in the weekday prior. In order to keep your account in good standing, **all tuition must be received in our office NO LATER the 15th of the month.** Payments made **AFTER** the 15th will be assessed a \$20 late fee. Your child may also be **dropped from enrollment** unless arrangements for special circumstances have been made with the Director.

Payments may be made by cash or check and left in the tuition box located inside the Preschool Office. You can also set up automatic payment through your bank and they can send us a check. *(For cash payments, please have the **exact** amount and make sure the cash is in a sealed envelope with your child's first and last name on the front).*

Tuition statements will be issued in December and May. Please let Miss Nadina, our bookkeeper, know if you need monthly proof of payment. You will receive a receipt any time you pay with cash. Receipts will be placed in your child's cubby in/her classroom. Thank you!

Early Care and Lunch Club

Early Care: If you need to bring your child to school earlier, the Early Care room is available from 8:00 to 9 AM daily. There is a \$7.00 charge for this hour of care, whether it's the whole hour, or any part of the hour. The payment needs to be given to the teacher on duty when you drop off your child **EACH** morning.

Lunch Club: Our Lunch Club is available daily from 11:35 to 12:30. Children need to bring their lunches from home. The \$7.00 Lunch Club payment is given directly to the Lunch Club teacher **EACH** day. All children must be picked up no later than 12:30 PM or a late fee of \$1.00 per minute will be assessed.



Please remember, NO NUT PRODUCTS!

Methods of Payment: Extended Care payments can be made in the form of cash, check, or ticket. Tickets can be purchased in advance in the Preschool Office.

Payment MUST be made each time your child attends Extended Care.

Chapel Schedule



Wednesday, September 14

Thursday, September 22

Wednesday, September 28

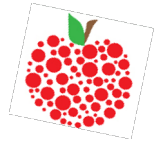
Pre-K classes meet at 9:15 and 12:45

3 Year Old classes meet at 9:45 and 12:45

Parents and siblings are always welcome to join us!

You are the apple of God's eye.

Deuteronomy 38:10



Backpacks!

Be sure to provide a backpack for your children for them to take all their items from their cubbies home. Please label the backpacks so they're not confused with another child's.

Please check and empty your child's backpack each time he/she comes home from school. We don't want you to miss anything important, such as monthly Newsletters and other notices from your teacher or the preschool office.

The monthly newsletter, snack calendar, and school year calendar can also be found on our website:

www.fpc-upland.com/preschool

First Prez Library

Our Mobile Library will be open again starting September 15th & 16th.

It will be available every
**Thursday & Friday from
8:30 - 9:00 and 11:30 - 12:30.**



Because of the quantity of books that can be displayed, children will be able to select a maximum of two books at a time. Please be sure to return the books within two weeks (or sooner) so we can continue to offer a varied selection to all our children.